



Coos County Area Transit  
Sergio Gamino  
Public Transit Manager  
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## **Coos County STF Advisory Committee Meeting**

**August 29th 2019 at 1300**

**South Coast Business Employment Corporation**

**93781 Newport Lane, Coos Bay, Or 97420**

### **I. Call to Order/Introduction of members and guests/Additions to Agenda**

The meeting was called to order by Dick Leshley at 1300 pm, members and staff were introduced.

#### **MEMBERS PRESENT:**

Dick Leshley	Advisory Committee Chair
Doug Veysey	Advisory Committee Vice Chair
Melissa Dovenspike	Secretary/AAA SCBEC
Andrew Burgmeier	Operations Supervisor of CCAT
Mike Merchant	DHS Regional Director
Robert Mawson	City Manager of Bandon
Georgette Brassell	Seniors with Disabilities/Veterans/Transit User
Louann DeWater	Executive Director of Star of Hope

#### **MEMBERS ABSENT:**

Mike Claassen	Bandon Seniors
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#### **STAFF PRESENT:**

Melissa Metz	CEO SCBEC/Financial Officer for CCAT
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#### **GOVERNING BODY**

Commissioner Melissa Cribbins	Coos County Commissioner
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#### **GUESTS**

Jennifer Boardman	ODOT
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**II. Consent Agenda**

**MOTION:** Doug Vesey moved to approve the Consent Agenda. The motion was seconded by Melissa Dovenspike and passed unanimously.

**III. Managers' Update**

**A. Operational Update**

CCAT has moved back to the Yard location on Ocean Blvd. Maintaining staff levels continues to be an issue and CCAT will see some reduced services in the coming weeks due to it.

**1. Departure of Sergio**

With the Departure of Sergio, Andrew was appointed as interim General Manager and a job search was started.

**2. Service Update**

As of July 1<sup>st</sup> 2019 the fixed loop services in Coos Bay-North Bend started a new schedule making them have an hour head time, down from an hour and a half. All services except the Powers line have been rebranded with new names. CCAT has seen a down turn in our fixed loop services in Coos Bay and North Bend since implementation. August numbers were not tabulated at the time of the meeting. CCAT has received many complaints about the change to the Charleston area but has been able to help people with transportation services through its Dial-A-Ride program that were not on it already. The Cranberry Express in Bandon did fair for its first month and CCAT continues to advertise and partner to get the word out for that service. July saw the County Fair and CCAT had a better showing than the previous year, due to better advertisement and a change in service hours. The Weekend Express has seen modest ridership and continues to be a talking point in the community. CCAT is deploying the trolley during the week on the Pirate and Bulldog fixed to correlate with the Coos Bay Farmers Market Wednesdays and the Bulldog on Fridays.

**3. Florence Connector**

Bus is on order along with a bus for the Cranberry Express. There is more planning to be done with the route at this time. No stops have been identified in the communities that it will travel through. A schedule that will connect with Curry County, LCOG and the Florence to Yachats connector still needs to be worked out. Hauser was not on the original plan but may be added as a stop.



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#### **4. Technology Overview**

ODOT assisted with helping get Kevin Chambers to help us evaluate that needs for new technologies at CCAT. Sergio, Andrew and Corey met with him to go over what we currently do at CCAT and what we aim to achieve in the future. Andrew is working with him to create an RFP in the near future based on the goals of making our demand response more efficient, have more public visibility on our fixed loop services and be better able to track maintenance of the CCAT fleet.

#### **5. Grant Overview**

CCAT was able to utilize all the grants funding for the last year. Jennifer Boardman gave the committee a breakdown of the grants that were awarded to CCAT and how they were to be used. She also gave a overview of the STIF funding cycles for future reimbursements to CCAT.

### **B. Administrative Update**

#### **1. Moving Forward to becoming a Transit District**

The deadline for individuals to sign up to be on the November special election ballot is September 5<sup>th</sup> at 1700. To date only one person has signed up. Andrew has made efforts to contact people who Sergio had identified. The deadline and the amount of signed up individuals should be met on time. If not the elected Board members can appoint. Jennifer Boardman has made a timeline for the transition with key markers for attention.

#### **2. Identifying potential Advisory Committee volunteers**

Multiple members of this Advisory Committee has expressed interest or have already signed up for the Board positions. This will leave gaps in the required makeup of the Committee as mandated by ODOT for STIF funding. Members will identify individuals who are willing to join and the Board will approve once it is formed. Looking to fill positions after the New Year.

### **IV. Round Table Discussion**

#### **1. Review Bylaws**

Dick Leshley would like the board members to review bylaws of this Advisory Committee to see if there is anything that would need to be changed. Dick brought up the fact that we should have a more robust mandate for required meetings per year.

### **V. Public Comment**

No public comment was given.

### **VI. Meeting Schedule**

Committee members agreed on meeting October 10th at 1300 at SCBEC offices.



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**VII. Good of the Order/Adjournment – Next meeting**

**Motion:**

Doug Vesey moved to adjourn the meeting, the motion was seconded by Georgette Brassell and passed unanimously.

**Next meeting Thursday October 10th 2019 at 1300.**

**The meeting was adjourned by Dick Leshley at 1450.**